

## LHA Volunteer Policy

To strengthen our organization and increase participation, we implemented a volunteer requirement during the 2009-2010 season. Only with our combined efforts and contributions will we continue to make our program succeed. In addition to working the concession stand as part of the team commitment, parents must fulfill a minimum of 4 volunteer hours during the season. The 4 hours are per family, not per skater. If you have multiple players in LHA, you are only required to fill the minimum of 4 volunteer hours.

**Families unable to fulfill this 4-hour volunteer commitment are required to pay \$125 fee with their last team payment.**

### **Volunteer with a cheerful heart.**

Whether cheering in the stands or volunteering on a shift, every one of us represents the Lakeville Hockey Association brand and we should generate positive feelings toward our own members as well as our visitors. A good attitude is contagious, and having fun always makes the time go by faster.

### **Volunteer Opportunities**

Fulfilling your 4 hours (minimum) of volunteer requirement is easy. Opportunities include:

- Tryouts
- Association tournaments and jamborees
- Fundraising events
- Other events throughout the season

All shifts are posted in the Online Volunteer System on the LHA website, notification of new shifts will sent via e-mail.

1. Simply log into the system. An acct was created for you during registration.
  - a. User name: your e-mail address that you registered with (all lower case.)
  - b. Initial password: 10-digit phone number used during registration (no dashes, spaces or parentheses; e.g., 9521234567) Once logged in, you can change your password.
  - c. If you forget your password, you can request your password to be reset. **Do not create a new volunteer profile.**
2. Review the shift availability (many shifts available with variable time requirements).
3. Select your shift that best meets your schedule.
4. Once you commit to a volunteer shift, it is your responsibility to cover it.
  - a. Cancellations are allowed if made at least 7 days before your shift. If you need to cancel within the 7 days, you must find someone to cover your shift and we will make a shift transfer.

**Only shifts tracked on the volunteer website will count toward the 4-hour requirement. Concession time assigned to you through your team, and any other specific team needs, such as game clock or scorebook will not count toward the 4 hours.**

### **Exemptions**

All board members, rostered and certified coaches (up to 4 per team), and team managers (up to 2 per team) are exempt from the volunteer requirement. As we know, time commitments for these positions far exceed the number of volunteer hours required.